



STATE OF
NEW JERSEY
INFORMATION FOR THE ENGINEERING (FE/PE),
SURVEYING (FLS/PLS/2-HR STATE),
AND NJ LAW EXAMINATIONS

CANDIDATE INFORMATION BULLETIN

2012 EXAMINATION DATES

PE/PS/State: April 13, 2012 October 26, 2012
FE/FS: April 14, 2012 October 27, 2012

SCHEDULING DEADLINES : (NO SCHEDULING AVAILABLE AFTER THE DEADLINE, NO EXCEPTIONS).

2012 SCHEDULING DEADLINES

April 2012 examination: February 23rd
October 2012 examination: September 6th

The deadlines for receipt of applications and subsequent documents at the office of the New Jersey State Board of Professional Engineers and Land Surveyors, may be found at: <http://www.njconsumeraffairs.gov/pels/pelsfees.htm>

Additional information may be found at the New Jersey State Board of Professional Engineers and Land Surveyors website at: <http://www.njconsumeraffairs.gov/pels/NJ>

CALCULATORS

Please visit the NCEES web site, www.ncees.org, for the most up-to-date information regarding calculators. Only the models on the [NCEES-approved list](#) may be used on the examination. All other models are prohibited in the exam room. The NCEES website also has information regarding examination content.

INTRODUCTION

The New Jersey State Board of Professional Engineers and Land Surveyors have engaged Professional Credential Services (PCS), for examination registration processing, examination administration, and score reporting. Please read the following information carefully before completing the internet registration for the examination. All correspondence and questions regarding the examination should be directed to the New Jersey Coordinator at Professional Credential Services. All correspondence and questions related to eligibility and licensure should be directed to the New Jersey State Board of Professional Engineers and Land Surveyors.

REGISTRATION & SCHEDULING INFORMATION:

All candidates must first have approval from their state board and are strongly encouraged to schedule on-line afterward.

First-Time Candidates:

1. APPLY WITH THE NJ BOARD.

All applicants must be approved by the New Jersey Board. First-time applicants must contact the New Jersey Board for application information and deadlines for applications to be received. Candidates will not be eligible for the examination without first applying to and receiving approval from the Board. All applicants who have already applied to and received approval from the Board may proceed to Step 2.

2. CREATE AN NCEES ACCOUNT.

All Board-approved applicants must create an account with NCEES at www.ncees.org. If you have not already done so, you may create an account 365 days a year at the NCEES website. If you have already created an account with NCEES, proceed to step 3.

3. REGISTER WITH NCEES.

After creating an NCEES account and receiving a confirmation email, log back into your NCEES account to register for an exam(s). Registration is only possible during NCEES registration windows; visit www.ncees.org to see if the registration window is open. You will select your exam discipline/module and location during NCEES registration. Your exam discipline/module and location can be changed up until the NCEES registration deadline. No exceptions can be made after the deadline.

4. SCHEDULE AND PAY WITH PCS.

Within 2 business days of registering with NCEES, applicants will receive an email from PCS with a link to schedule and pay for an exam. If you do not see the email in your Inbox, please check your Spam or Junk folder before emailing your PCS coordinator for the link; see the Contact Information page for your coordinator's email address. Exams must be scheduled and paid for by the scheduling deadline. If you are unable to schedule and pay for an exam online, you may schedule by telephone (877-364-3926) to pay with Discover, Visa or MasterCard only.

Re-Examinee Candidates: Applicant's who have already received approval from the New Jersey Board.

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NEW JERSEY LAW EXAMINATION

The New Jersey Law Examination is an examination that all candidates must pass prior to receiving a certificate or license in New Jersey. The examination content is taken from the New Jersey Statutes, Rules, and Regulations which can be viewed at http://www.njconsumeraffairs.gov/laws/engineers_law.pdf and http://www.njconsumeraffairs.gov/laws/pe_and_ls_regulations.pdf

ENGINEERING AND SURVEYING EXAMINATION FEES

ENGINEER EXAMINATION FEES:

Fundamentals of Engineering	\$ 160
Principles & Practice of Engineering	\$ 270
PE Structural (16 hour examination)	
8 Hour Vertical (Friday only)	\$ 515
8 Hour Lateral (Saturday only)	\$ 515
New Jersey Law Examination	\$ 10

SURVEYOR EXAMINATION FEES:

Fundamentals of Surveying	\$ 210
Principles & Practice of Surveying	\$ 270
New Jersey State Specific Examination	\$ 50
New Jersey Law Examination	\$ 10

REFUND AND CANCELLATION POLICY

FEES WILL NOT BE REFUNDED OR TRANSFERRED TO FUTURE EXAMINATIONS FOR ANY REASON. Please do not schedule for the examination if you have not applied to and received approval from the New Jersey State Board, these actions will cause forfeiture of fees.

SPECIAL ACCOMMODATIONS

In accordance with the provisions of the Americans with Disabilities Act (ADA), examination administration modifications are available for candidates who qualify. Also, candidates who are members of religious faiths that cannot take the examination on the designated date are permitted to take the examination on the Monday, following the national examination date. Please go to the NCEES web site (www.ncees.org) to read complete information as to the application procedures for special accommodations.

ALL REQUESTS AND DOCUMENTATION ARE DUE BY THE SCHEDULING DEADLINE STATED ABOVE.

Please note that the mailing addresses for the requests vary by the type of request you are making. The correct mailing address is on each specific report.

EXAMINATION SITES

The following examination sites are available in New Jersey: For specific cities please visit our web site at www.pcshq.com.

- Northern Area of NJ
- Central Area of NJ

FUNDAMENTALS OF ENGINEERING

CHM	Chemical
CSS	Civil
ELE	Electrical
ENV	Environmental
IND	Industrial
MEC	Mechanical
Other Disciplines	

PE-STRUCTURAL (16 HOUR) EXAMINATION—The PE Structural exam is a breadth and depth exam offered in two components on successive days. The 8-hour Vertical Forces (Gravity/Other) and Incidental Lateral component is offered only on Friday, and focuses on gravity loads and lateral earth pressures. The 8-hour Lateral Forces (Wind/Earthquake) component is offered only on Saturday, and focuses on wind/earthquake loads. Candidates must receive an acceptable result on both components within a 5-year period. For more information please visit www.ncees.org

DISCIPLINES AVAILABLE FOR SPRING AND FALL

CHM	Chemical Engineering
CSS	Civil: Construction

	Civil: Geotechnical
	Civil: Structural
	Civil: Transportation
	Civil: Water Resources/Environmental
ELE	Electrical and Computer Examination
	Electrical and Electronics Examination
	Electrical and Power Examination
MEC	Mechanical: HVAC/Refrigeration
	Mechanical: Systems/Materials
	Mechanical: Thermal/Fluids Systems
ENV	Environmental Engineering
STI	16 Hour Structural Examination
	8 Hour Vertical (Friday only)
	8 Hour Lateral (Saturday only)

DISCIPLINE AVAILABLE FOR FALL ADMINISTRATION ONLY

IND	Industrial Engineering
CSE	Control Systems
FPR	Fire Protection
MET	Metallurgical
M/M	Mining/Mineral Processing
NUC	Nuclear
PET	Petroleum

DISCIPLINES AVAILABLE FOR SPRING ADMINISTRATION ONLY

SDE	Naval Architecture/Marine Engineering
ARC	Architectural Engineering

NOTIFICATION OF EXAMINATION ADMISSION

Approximately two weeks prior to the examination, admission materials will be emailed to eligible candidates, and will include exam type, date, time, etc. If the materials have not been received within seven days prior to the examination date, the candidate may log onto their NCEES account and print their Exam Authorization.

EXAMINATION TIME SCHEDULE

Friday

Principles & Practice of Engineering (PE)

8:00 a.m. – 5:30 p.m. (with 1.25 hour break from 12:00 p.m.–1:15 p.m.)
(8-hour open-book examination)
Structural (8 Hour Examination) Vertical
8:00 a.m.–5:30 p.m. (with 1.25 hour break from 12:00 p.m.–1:15 p.m.)

Principles & Practice of Surveying (PS)

8:00 a.m.–3:30 p.m. (with 1.25 hour break from 12:00 p.m.–1:15 p.m.)
(6-hour open-book examination)

State Jurisprudence Examination (JP)

3:30 p.m.–5:30 p.m.
(2-hour open-book examination)

Saturday

Principles & Practice of Engineering (PE)

Structural (8 Hour Examination) Lateral
8:00 a.m.–5:30 p.m. (with 1.25 hour break from 12:00 p.m.–1:15 p.m.)

Fundamentals of Engineering / Surveying (FE) (FS)

8:00 a.m.–5:30 p.m. (with 1.25 hour break from 12:00 p.m.–1:15 p.m.)
(8-hour closed book examination) – Saturday

MECHANICAL PENCILS

All examinees must use the mechanical pencils provided by NCEES at the examination site.

NCEES

Candidates are encouraged to visit the National Council of Examiners for Engineering and Surveying web site (www.ncees.org) for information regarding the examination content, scoring system, and the latest regarding the calculator policy. FE candidates may request a copy of the Reference Handbook or download the materials from the NCEES web site. This copy will not be allowed into the examination.

Military ID's

Candidate's that have a military ID that does not contain a signature must also bring another form of ID containing a signature with them to the exam.

NAME OR ADDRESS CHANGES

Any name or address change must be reported via email njeng@pcshq.com or fax 615-880-4282 to Professional Credential Services. Include your name as it appears on your application, and copies of any court documents if applicable. Candidates must also notify the NJ Board of changes.

Name Change

****All name changes must be made prior to the NCEES registration deadline.***

To change your name, send an email request including your NCEES I.D. Number (if possible) and a copy of the official document (i.e. Marriage Certificate) to your PCS Coordinator. Find your PCS Coordinator's email address in the Contact Us section below. If you schedule an exam before you have changed your name with PCS, you can be scheduled under the old name, but you must submit documentation immediately. Failure to provide documentation before admission materials are mailed will cause your information to be incorrect on your admission materials.

NOTE: This procedure is only applicable for PCS. It is the responsibility of the candidate to notify their boards of any new changes.

RESULTS

Results will be posted on the NCEES web site for all candidates (with exception of State Specific candidates), approximately 10 to 12 weeks after the examination. State Specific results along with New Jersey Law examination results will be mailed US Postal Service. Candidates who do not appear for the examination will not receive a notice and will forfeit the examination fees paid. Please visit our web site, www.pcshq.com, for rescheduling information.

If you were not successful at the examination(s) taken, your results will include information on how to re-apply. A score verification form is also available on-line at www.pcshq.com if you wish to have your scores verified by hand.

CONTACT INFORMATION

Professional Credential Services:

PCS Attn: NJ Eng /LS
PO Box 198728
Nashville, TN 37219
Toll-free: 877-ENG-EXAM (877-364-3926) Fax: 615-880-4282
Web: www.pcshq.com Email: njeng@pcshq.com

New Jersey State Board of Professional Engineers & Land Surveyors:

NJ State Board of Professional Engineers & Land Surveyors
PO Box 45015
Newark, NJ 07101
Phone: 973-504-6460