

**NEW JERSEY ENG/LS/LAW
FREQUENTLY ASKED QUESTIONS**

Q. Does the PCS deadline for receipt of materials apply to the board application and the scheduling form?

A. No. Please check with the New Jersey Board of Professional Engineers and Land Surveyors for the board application deadline. It is much sooner than the **PCS** scheduling form deadline.

Q. Why are the deadlines different?

A. The board must first process your board application before you will be allowed to schedule for the examination. Upon approval of eligibility to take the examination, the board will mail a scheduling form to you. The board's deadline is for the board application. The **PCS** deadline is for the scheduling form.

Q. What is my School Code?

A.

- 73-001 Farleigh Dickinson Univ. Teaneck
- 73-002 Monmouth College
- 73-003 NJIT (New Jersey Institute of Technology)
- 73-004 Princeton University
- 73-005 Rutgers University
- 73-006 Stevens Institute of Technology
- 73-007 The College of New Jersey
- 73-008 Rowan University
- 73-011 Other school in New Jersey
- 73-009 Other U.S. school outside of New Jersey
- 73-010 Other school outside the U.S.

Q. I am a New Jersey applicant. Can I take the examination in a state other than New Jersey?

A. No, proctoring into another state other than the state in which you applied to take the examination is no longer available. Proctoring is only allowed for military candidates.

Q. I have been approved to take the examination in another state (other than New Jersey). Can I take the examination in New Jersey?

A. No, proctoring into another state other than the state in which you applied to take the examination is no longer available. Proctoring is only allowed for military candidates.

Q. When will I receive my Exam Authorization from NCEES?

A. Exam Authorizations are typically emailed directly from NCEES about two weeks before the examination. However, if you do not receive your email within 7 days of the examination, please log onto your NCEES account and print off your Exam Authorization. It is your responsibility to be sure you know the date, time, and location of the examination you scheduled for. Not receiving your Exam Authorization via email is not an acceptable reason for being absent.

Q. What more can you tell me about the examination?

A. For information concerning the examination content, scoring information and national pass rates please visit the National Council of Examiners for Engineering and Surveying (NCEES) web site, www.ncees.org.

Q. What is a FE Reference Handbook?

A. The FE Reference Handbook is the only allowed reference book that FE examinees may use during the examination. PCS will provide you with a copy of this reference book at the examination. The FE Reference Handbook contains charts, formulas, tables and other information related to the FE examination. Some candidates have found this handbook to be helpful in their preparation for the examination. Please visit the National Council of Examiners for Engineering and Surveying (NCEES)

web site, www.ncees.org to obtain your own copy. Please note that FE examinees are not allowed to bring any reference materials, including a copy of the FE Reference Handbook, into the examination.

Q. What is my Candidate ID number?

A. Your Candidate ID number is the 9 digit number printed on your admission notice. This number is assigned each time you register for the examination. You may call 1-877-364-3926 if you have any questions regarding your Candidate ID number. ***NOTE: The Candidate ID number may sometimes be referred to as the Examinee ID number.*

Q. What am I supposed to do with this New Jersey Law Examination?

A. Take the examination and mail both the examination booklet and the answer sheet back to the PCS office in the envelope provided by the posted deadline for scoring.

Q. What if I missed the deadline for returning my NJ Law Examination?

A. It is imperative we receive the examination booklet back even if you miss the deadline. You will not receive a score unless the examination booklet is returned, another booklet cannot be mailed to you..

Q. What number should I put on my NJ Law Examination answer sheet? Do I have to put my booklet number or birth date on the answer sheet?

A. Use your 9 digit Candidate ID number from your admission notice on your answer sheet. Your booklet number and birth date are not required on the answer sheet.

Q. Can I fold my NJ Law Examination answer sheet and return it to you in a letter sized envelope?

A. No. Answer sheets must not be folded. Folding the answer sheet could result in the answer sheet not being scored. A pre-addressed envelope for returning the NJ Law Examination booklet and answer sheet is enclosed with your NJ Law Examination for your convenience.

Q. When can I expect to receive my examination score?

A. Professional Credential Services (PCS) expects to receive candidate scores from the National Council of Examiners for Engineering and Surveying (NCEES) approximately 12-14 weeks after the examination. Upon receipt of candidate scores, PCS will notify the board. The board will vote on a release date at the very next board meeting and will notify PCS of their decision. PCS will then release scores to candidates according to the board's wishes.

Typically, scores are emailed to candidates in mid-January for the October examination and in mid-July for the April examination. Failing candidates will receive instructions on how to reapply in their email with their exam results.

Q. Fourteen weeks has passed since the exam, why haven't I received my grades?

A. Please log onto your NCEES account to view and print your scores.

Q. How can I receive a receipt of my fees paid to PCS?

A. You may log onto your PCS account and print your receipt directly from your profile page.