

PCS READER APPLICATION

NAME: _____
Please Print (First) (Middle) (Last)

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PRIMARY PHONE #: _____ SECONDARY PHONE #: _____
(Area code) (Area code)

E-MAIL ADDRESS(S): _____
(for PCS contact purposes only)

ARE YOU CURRENTLY WORKING IN THE COSMETOLOGY/BARBERING FIELD?

_____ YES _____ NO IF YES, PLEASE PROVIDE THE PLACE YOU ARE CURRENTLY WORKING:

ARE YOU CURRENTLY AFFILIATED WITH A SCHOOL THAT TEACHES BARBERING OR COSMETOLOGY RELATED COURSES?

_____ YES _____ NO IF YES, PLEASE PROVIDE THE NAME OF THE SCHOOL AND HOW YOU ARE AFFILIATED:

HAVE YOU EVER WORKED IN THE TESTING INDUSTRY? _____ YES _____ NO

IF YES, PROVIDE THE NAME OF THE TESTING COMPANY AND APPROXIMATE DATES WORKED:

LIST ALL LANGUAGES YOU SPEAK FLUENTLY: _____

HAVE YOU EVER BEEN CONVICTED, PLED GUILTY, NO CONTEST, OR FORFEITED BOND OR BAIL FOR ANY CRIME OTHER THAN TRAFFIC VIOLATIONS? (Conviction of a crime is not an automatic bar to employment. Factors such as the nature and gravity of the crime, the length of time that has passed since the conviction, and/or completion of any sentence, and the nature of the job for which you have applied will be considered.) _____ YES _____ NO

IF YES, PLEASE EXPLAIN _____

A CHECKLIST HAS BEEN INCLUDED TO ENSURE YOU HAVE ATTACHED THE FOLLOWING ADDITIONAL INFORMATION. UPON COMPLETION, PLEASE SEND TO:

**Professional Credential Services
Attn: Cosmetology/Barber Division
P.O. Box 198768
Nashville, TN 37219**

_____ Updated resume (with educational background and work experience included).

_____ 2"X2" photo attached in the box below. Must be an actual photograph, **not** a photocopy.

<p>FOR SECURITY PURPOSES</p> <p>Attach a recent 2" x 2"</p> <p>head and shoulders</p> <p>photo here.</p>

I hereby certify that all of the above information that I have provided is true and accurate.

SIGNATURE _____ DATE _____

Reader Responsibility

While the Reader is not able to examine candidates, the reader plays a vital role in the success of an examination. The Reader is responsible for managing each examination room in conjunction with the Chief Examiner. Readers are required to perform the following tasks while maintaining a positive attitude:

- *Pre-exam room setup
- *Working the registration desk
- *Read verbal instructions
- *Escort candidates into exam room(s)
- *Post-exam room break down

The Reader must be able to confidently read examination instructions to a room full of candidates. (Readers must be able to correctly pronounce all words contained within the verbal instruction booklets).